

**FLYING L PUBLIC UTILITY DISTRICT
REGULAR MEETING – SEPTEMBER 9, 2024
MINUTES**

CALL TO ORDER: The September 9, 2024 regular meeting of the Flying L Public Utility District; is called to order by President Judd Ryan at 6:46 PM. Additional Board Members in attendance are Leslie Rector and Will Dietrich. **A quorum was established.** Also in attendance is MOC Representative Lonnie Wright and appointed Board Member Robert Neuser. Bookkeeper Kathy Roberson is absent.

Guests(s) in Attendance: Sharon Buchannan, Nancy Rowton, and Megan Ryan.

Robert (Bob) Neuser: Bob was appointed at the end of last month's meeting. To complete his appointment, he read aloud the Statement of Officer and the Oath of Office.

PUBLIC COMMENTS: Nancy Rowton – There have been occasions of cloudy water and had asked for the hydrant flushing schedule from Gary Geldart – never received. Lonnie (MOC) said all the dead-end lines are flushed monthly. Any other flushing is done upon report of cloudy water. The valve project has begun and other hydrants not currently labeled as dead-end lines may in-fact be a dead-end hydrant if there is no loop or the valve is closed. This project should be completed shortly. The reason for the valve project is so individual areas can be shut off for repair instead of shutting down the entire water system. Bob Neuser said complaints are posted on FB and suggested we have some type of presence on FB. Lonnie said MOC never comments on FB but they monitor a few. Nancy also inquired about our voting ballot. The deadline has closed with still one opening available. Judd said we are looking for committee volunteers for gaining information on digging a new Well and grants for smart meters.

APPROVE MINUTES FROM PREVIOUS MEETING: After a review of the August 12, 2024 Regular Meeting Minutes, **a motion** was made by Rector, 2nd by Dietrich to approve the minutes as written. **Unanimous**

FINANCIAL REVIEW & PAY MONTHLY BILLS: In the absence of Ms Robertson, Megan Ryan presented the financial reports which included Monthly Comparison between August 2023 vs August 2024, a Year Comparison, the Balance Sheet, and Expenses by Vendor Summary. The Board looked over the financial printouts, a couple of changes were brought up. After a brief discussion **a motion** was made by Rector, 2nd by Dietrich to accept the reports and pay the monthly bills with a transfer of \$20,000 from Deposit Account #266 to Checking Account #816 at Bandera Bank. **Unanimous**

The Board agreed to eliminate the debit card from the Bandera Bank checking account. We also received information from another company that does dumpster service. Bob Neuser will take the lead on this to compare prices for companies that service this area. Leslie will call Republic to see if we are currently under a contract.

Audit Update/Website: Megan Ryan said she found the filing system in the PUD office to be unorganized, but we are finally close to completing every item that was requested by our auditor. They believe the audit will be completed by and presented at the October meeting for approval. We have started editing the website, but again; trying to locate where the items on the website are stored to update them is proving difficult, it may come down to a redo of many of the items posted. Leslie will investigate what TCEQ rules apply to websites and their contents. Lonnie said MOC can help with

creating websites. The valve project does is about 33% completed and will not exceed the budgeted amount.

Add Will Dietrich as Authorized Signer at Bandera Bank: Bandera Bank alerted Leslie Rector that the paperwork for signing authorization was never received. Authorization paperwork was given to him (Randolph William Dietrich) in the Board Meeting to become an authorized signer at Bandera Bank.

REVIEW AND DISCUSS OPERATIONS

MOC: Lonnie Wright, from MOC; went over the monthly Operations Report, noting some changes in the breakdowns of collection totals. With a total revenue collected from water, sewer services, garbage, penalty, deposits, transfer, misc, tap fees, and inspections was \$39,708.56. Also, water billed vs pumped 93%, residential connections 237, unoccupied 4, commercial 21, & other 11. Two water tests were done – one routine and one special, both were good. The sewer plant is operating at 34% of its capacity and all the levels are good. This reading was considerably higher than normal. The increase was explained as the school opening and heavy rains over the last month. There are 6 customers with delinquent accounts. MOC will complete the process. The valve project is about 33% completed and should not exceed the budgeted amount. The typical frequency to check Well levels is once a month. Well #1 needs to be tested now on condition of the water pumped and the volume. The grease traps will be tested this month. On the MOC website there is an area to apply for new water service. We may start directing residents that are moving into homes to use that site to register for service with MOC.

OPERATIONS PUD – Leslie: Chris Sanchez delivered new service paperwork to MOC for us, 260 Glenvalley tap completed, 8/20 Brenntag said they were delivering chemicals – haven't received the invoice or conformation from Allen if it was delivered, new service and termination paperwork for 534 Oak Hill received and sent to MOC, proposed tax rate advertised in Bandera Bulletin, repair on meter at 115 Briarwood, gave Lonnie new service and tap application for 1438 Bottle Springs, had door locks changed, a few cloudy water notifications with two hydrants being flushed, a water leak along Flying L Drive banded, & one person inquired about the open board position-I suggested he come to a meeting.

Judd has quotes for the generator maintenance, bad blower at the sewer plant, the pumps need to be changed at the lift station and sewer plant – the roof will be removed and a crane needed. Judd will purchase the materials needed for the projects. Winters Electric gave a good estimate for us and Judd will pick up a 1-ton AC unit.

OLD BUSINESS: (Discuss and Take Action)

Lift Station B Road (Tabled 8/12/24): Per TCEQ we need to have an all-weather road to that Lift Station. The owner is looking to sell it. Judd will take the lead on this.

Interior Inspection of Water Tanks: Still looking to obtain that next due date.

NEW BUSINESS (Discuss and Take Action)

Approve 2024 Tax Rate: The Tax Approval Rate from the tax district came in at 0.365737 for \$100 of the assessed value. We set the proposed tax rate at 0.37%. Leslie calculated the difference on her property from the 0.365737 to the 0.37 was only around \$20 and higher assessed houses around \$28 and the tax rate remained under the 8% increase threshold. **A motion** was made by Rector, 2nd by Dietrich to set the 2024 Tax Rate at 0.37 per \$100 assessed value. **Unanimous**

Create an Admin Committee: (Appoint Chairman) – Megan Ryan has done a lot of audit work for us and we sincerely appreciate her time and knowledge. We need an Admin Committee as an over-sight with a Committee Chair to formulate best practices so that if someone needs to step, in our finances will continue accurately and procedural. **A motion** was made by Rector, 2nd by Neuser to make Megan Ryan the Chairman of the Admin Committee. **Unanimous**

Questions/Follow-up – Discussion Only

Water Meter Grant (Qualifications) – Judd has been in contact with the company named Accurate to get a quote on all the smart meters needed. Accurate or MOC can do the installation if/when that project gets off the ground. One of the qualifications for receiving a grant is the income of the area. A census figure was found on-line that Bandera County falls in the 52% range for low to medium income and the percentage for the grant qualification is 51%.

Next Meeting: The next month’s regular meeting date for the Flying L PUD is scheduled for Monday October 14, 2024 at 6:30 PM at the PUD Building

Adjourn: Having no further business, the meeting was adjourned at 8:04 PM.

Presented for review and approval,
Leslie L. Rector, Secretary/Treasurer
for the Flying L Public Utility District